

Detailed Monthly Timeline

Month	What is Planned	Where	How	Who	Safety Considerations	What Happened
July Travel Arranged Training Set Up	Mandatory Training	Anchorage Central Office	Arrange travel, hotel and meal allowance Attend training Make friends	Project Lead Financial Administrator		
August Week 1: 1-5						
August Week 2: 6-12						
August Week 3: 13-19						
August Week 4: 20-26						

Month	What is Planned	Where	How	Who	Safety Considerations	What Happened
August September Week 5: 27-31 1-2						
September Week 6 3-9						
September Week 7 10-16						
September Week 8 17-23						
September Week 9 24-30						
October Week 10 1-7						

Month	What is Planned	Where	How	Who	Safety Considerations	What Happened
October Week 11 8-14						
October Week 12 15-21						
October Week 13 22-28						
October November Week 14 29-31 1-4						
November Week 15 5-11						
November Week 16 12-18						

Month	What is Planned	Where	How	Who	Safety Considerations	What Happened
November Week 17 19-25						
November Week 18 16-30						
December 15	Final Reports Due					